



Peninsula Metropolitan Park District

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REGULAR MEETING MINUTES: Tuesday, February 04, 2020, 7:00 pm

Gig Harbor Civic Center Council Chambers (3510 Grandview St., Gig Harbor, WA 98335)

Call to Order: The meeting of the Peninsula Metropolitan Park District was called to order by President Hill at 7:10 pm

Commissioners Present:

Maryellen (Missy) Hill
Amanda Babich
Laurel Kingsbury
Steve Nixon
Kurt Grimmer

Staff:

Doug Nelson
Eric Guenther
Elaine Sorensen
Stacie Snuffin
Aiden Krug

ITEM 1 Approval of Agenda

Commissioner Grimmer made the motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote

ITEM 2 Citizen Comments: None

ITEM 3 Presentations

3.a Executive Director's Report

Executive Director Doug Nelson reported that the subjects for the 3 Sub-Committees for the PenMet Parks Community Recreation Center had been finalized. He recommended that the next step would be a kick-off meeting for each sub-committee.

He mentioned some points from the PenMet Staff Report. PenMet had two open houses, one at Hales Pass and other at the site of PenMet Parks Community Recreation Center. President Hill discussed speaking to a member of our community, Greg May, that he would like to see more care of the grounds taken at the Hales Pass location. Nelson stated the message was received and passed on to the staff that is responsible for the maintenance of the property and that feedback will be used to provide better service at Hales Pass. Nelson mentioned the start date for the contractor for the new roof at Hales Pass will be February 10th, 2020. He noted the Father Daughter Dance is sold out with over 500 attendees and we have a new Recreation Specialist (Brycen Toney) starting at the office on February 10th, 2020. Commissioner Kingsbury thanked the PenMet Parks staff who helped

clean and prepare the PenMet Parks Community Recreation Center. Commissioner Nixon asked about the Learning Jamboree. He commented on the PenMet website improvements and that he wants PenMet to move away from email marketing. Nixon asked if there were any updates on the audit. Elaine Sorensen reported there were no issues with the audit and just a couple topics to talk about and that there will be an exit interview soon.

3.b President's Report

President Hill reported that PenMet Parks Staff and Board will be moving on to discussing the Strategic Plan for the next Study Session on February 18, 2020. She also reported that the Board was looking forward to the purchase of new tablets for the meetings and picking a team collaboration software such as Drobox or SharePoint for uploading documents for the Board.

ITEM 4 Consent Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Babich. The agenda was approved with a 5-0 vote

4.a Approval of Meeting Minutes

1-21-20 SS Minutes and Regular minutes

4.b Approval of Vouchers

\$346,509.60 Reference Number: V2020-021-041

ITEM 5 New Business

5.a Park Board Meeting Study Session Time & Location Change

Commissioner Grimmer made a motion to approve PenMet Parks proposed venue change and Study Session start time, seconded by Commissioner Babich. The motion was approved with a 4-1 vote. Soon, Board meetings will move to the PenMet Community Recreation Center. Study Sessions will start at 5:00 PM when the site is ready.

5.b Recreation Facilities Update

Aiden Krug, Facility Coordinator, gave a facility report to the Board. He explained the process for reservations and field scheduling. He reported he and Eric Guenther met with Peninsula School District (PSD) about user groups renting fields. Elaine Sorensen explained that it was recommended by the auditor to do MOU's for certain large groups who want to use a whole park for the day. Aiden also gave an update that the field lighting at SHP Turf has been installed, but still waiting on parking lot lights. They should be installed by the first part of March. The Board recommended that we do a ribbon cutting ceremony after completion. Aiden reported on the intended lighting schedule, project costs, and the new scoreboard for Field #1. He next

reported the new updates to SHP Pavilion's kitchen and tables. Aiden provided updates on Rosedale Hall usage, Hales Pass Construction, PenMet CRC location classrooms and pricing, along with Harbor Wild Watch beach monitoring at DeMolay, Sunrise, and Narrows Park.

ITEM 6 **Comments by Board: None**

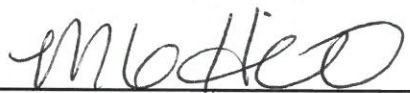
ITEM 7 **Next Board Meetings:** Tues. February 18, 2020 (Study and Regular) 6:00pm at City Hall location

ITEM 8 **Executive Session:** None

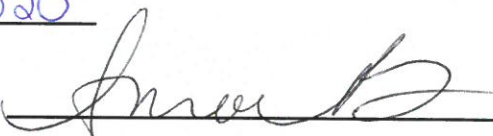
ITEM 9 **Adjournment**

Commissioner Hill adjourned the meeting at 7:55 pm

APPROVED BY THE BOARD ON: 2/18/2020



President



Clerk

Submitted by *Stacie Snuffin*